

marc design®

P.O. Box 389, Clare SA, 5453
Phone 08 8844 5385
Mobile 0408 528 476
ABN: 98 596 651 892
Email: marc@marcdesign.com.au
Web: www.marcdesign.com.au

Terms and Conditions

Before any work commences, *marc design* will supply an outline of the work to be undertaken and an estimate of hours required to complete the task.

Fixed quotes can be supplied for jobs exceeding 10 hours.

If the Client is unsure of any terms outlined in the quote, it is their responsibility to request clarification.

The Client must approve the work, in writing, before any work will be undertaken.

All work undertaken (excluding estimates and quotations) shall be charged at the standard rate.

A Standard Rate of \$75.00 per hour (charged in 15 minute increments) applies to all work.

A minimum charge of \$40.00 applies.

marc design trades as a 'Sole Trader' and is not required to charge GST.

Invoices will be issued via email unless specified otherwise.

Standard payment terms are payment in full within 7 days of Invoice.

No new work will be undertaken if the Client's account is overdue.

The Client may request a current account balance by emailing marc@marcdesign.com.au.

All work remains the property of *marc design* until payment is received in full.

marc design accepts no responsibility for the backup of data once the customer has taken ownership of the product.

NOTE: *marc design* aims to keep its charges to a minimum, whilst supplying a quality service to its customers. Please do not request work for free or at a discount as refusal often offends.

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